



## Whole school opening – September 2020

Dear Parent/Carer,

I hope this letter finds you all safe and well. I have missed seeing you all and look forward to welcoming you all back to school. I am writing to outline plans for all children returning to school full time on **Wednesday 2<sup>nd</sup> September 2020**. I fully appreciate you may have concerns around this, particularly if your child has not been to school since March. Every room in school has a wall mounted hand sanitiser and we will be ensuring the children wash their hands on a regular basis throughout the day. Regular cleaning of the toilets will continue to take place and classrooms will be cleaned regularly throughout the day. We continue to follow government guidance to ensure school is as Covid secure as possible and are doing everything within our power to ensure this remains the case for the new academic year. With this in mind we will be staggering the times for the start and end of day as well as having specific entrances for each year group to use.

- **Y5 and 6 will start coming into school from 8.30 – 8.45am**
- **Y4 and 3 will start coming into school from 8.45 – 9.00am**
- **Y2 and Y1 will start coming into school from 9.00 – 9.15am**
- **Reception will start coming into school from 9.15 – 9.30am**

Registration will close at 9.45am.

### End of School

EYFS and KS1 can be collected from 2.45pm

KS2 to be collected from 3.00pm

**Staff will be placed around the site to show you which entrance/exit your child will be using in the first week back.**

It is vital that these timings at the beginning and end of day are strictly adhered to in order to maintain the safety of our pupils, staff and yourselves. If you have children in multiple year groups then you will need to drop off all children as soon as you arrive on site.

Children will need to attend school in full uniform including black school shoes and bring a coat and book bag etc as normal. They will have their water bottles in school so they do not need to bring one from home.





## Parents/carers on site

In order to ensure our pupils and staff remain as safe as possible, we will not be allowing parents/carers on site unless they have a prior appointment. This is to ensure minimal footfall through the site and reduce contact as much as possible. The Community Team and members of the leadership team will be outside at the beginning and end of day to respond to any queries you may have and welcome you all back to school.

## Lunchtime arrangements

In order to keep year groups in their bubbles, lunchtime will be on a two week rotation as follows: **Reception and Year 1 will have dinner as normal in the canteen.**

### Week 1

- Year 2, 5 and 6 will be in the canteen having their normal school dinner/packed lunch.
- Year 3 and 4 will have a cold grab bag containing a sandwich, snacks and a drink in their classrooms. On 2 days this week the children will be having a hot grab bag in their classrooms.

### Week 2

- Year 3 and 4 will be in the canteen having their normal school dinner/packed lunch.
- Year 2, 5 and 6 will have a cold grab bag containing a sandwich, snacks and a drink in their classrooms. On 2 days this week the children will be having a hot grab bag in their classrooms.

This 2 week rotation will continue for the first half term we will continue to review this process and will continue to keep you updated with any changes we make. If you would like your child to bring a packed lunch from home, please remember to abide by the healthy lunches guidelines.

I look forward to seeing you all in September and hope you have a lovely summer break!

Yours faithfully

Mrs Saima Bahadur  
Acting Headteacher

